

Youth Services Librarian & Assistant Director, Uxbridge Free Public Library

The Uxbridge Free Public Library is seeking an enthusiastic, energetic, and creative professional librarian. This position oversees all activities necessary to ensure that the library provides age-appropriate materials, assistance and programming for babies, children, teens, families, parents, caregivers and teachers.

The ideal candidate will provide high-quality reference, homework help, reader's advisory services, and story times. We need someone who will expand our current children's programs and collaborate with other libraries, schools, and recreational facilities. The job includes running the Teen Advisory Board and creating programs for teens. Knowledge and use of social media, computer software, and upcoming technology is required. Collection development and maintenance is an ongoing responsibility.

This position requires a timely presence, as well as the ability to work before or after Library hours when necessary. Community and town meetings outside of library hours are a required part of this position. As needed, acts in the Library Director's stead when the Library Director is absent.

The Youth Services Librarian will work collaboratively with the Library Director and other staff in the creation and promotion of library events. Outside community work is required; this includes but is not limited to collaborating with the Uxbridge Public Schools and Early Childhood Groups, such as Beginning Bridges of Uxbridge & Northbridge.

This non-union position works 40 hours per week, including some evening and weekend hours.

Qualifications

Bachelor's degree required, coursework or a completed Master's degree in Library Science preferred. Previous experience in a public library children's room or related work experience is preferred.

Full/Part Time

Full Time available July 9, 2018

Education

Bachelor's degree.

Salary

46,000

How to Apply

All interested and qualified candidates should submit a Town of Uxbridge application, along with a letter of interest, resume and the names of three professional references to HR@uxbridge-ma.gov OR Uxbridge Town Hall Human Resources Department, 21 South Main Street, Uxbridge, MA 01569.